

PERMIT TYPE

_____ Zoning Permit
_____ Certificate of Compliance
_____ Joint Zoning Permit/
_____ Certificate of Compliance
_____ Conditional Use Permit

**ZONING FORM NO. 1
MODEL APPLICATION FOR A ZONING PERMIT,
CERTIFICATE OF COMPLIANCE, OR
CONDITIONAL USE PERMIT**

Instructions

Applications are to be filed with the Village Clerk, and he/she shall refuse applications that are not complete or that are not legible.

Names and Addresses

Applicant: _____

Owner of the site: _____

Architect: _____

Professional Engineer: _____

Contractor: _____

Description of the Subject Site

Address of premises affected: _____

Lot _____ Block _____ Subdivision _____

Metes and Bounds description: _____

Zoning district classification (attach additional sheets if needed):

Description of existing operation or use: _____

Description of the proposed operation or use: _____

Number of employees: _____

Type of structure: _____

Attachments

The following required items shall be attached to this application:

Plat of Survey prepared by a registered land surveyor showing the location, boundaries, dimensions, elevations, uses, and size of the following: subject site; existing and proposed structures; existing and proposed easements, streets, and other public ways; off-street parking, loading areas and driveways; existing highway access restrictions; existing and proposed street, side, and rear yards. In addition, the plat of survey shall show the location, elevation, and use of any abutting lands their structures within forty (40) feet of the subject site.

Proposed On-site Sewage Disposal Plan. This plan shall provide that satisfactory, adequate, and safe sewage disposal is possible on the site as proposed by the plan in accordance with applicable local, county and state board of health regulations.

Proposed Water Supply Plan if municipal water service is not available. This plan shall be approved by the Engineer who shall certify in writing that an adequate and safe supply of water will be provided.

Additional Information as may be required by the Plan Commission, Engineer, Zoning, Building, Plumbing, or Health Inspectors.

Fee Receipt from the Treassurer in the amount of \$200.00

Reason for Requesting A Conditional Use (for Conditional Use Permit Only):

Certificate

I hereby certify that all the above statement and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Applicant _____
(signature)
Address _____
City, State, Zip _____
Date _____

Date Application Filed: _____

Conditional Use Permit Data

Date published: _____

Notices mailed: _____

Public hearing date: _____

Approval or Refusal

Date Permit (Issued, Denied) _____

Village Clerk _____

Notes:

Permit May Be Revoked without notice if misrepresentation of any of the above information or attachments is found to exist.

Permit Is Null and Void if issued in error. It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises for any purpose that is prohibited by the Zoning Ordinance or any other state or local laws.

Changes in the plans or specifications submitted in the original application shall not be made without prior approval of the Plan Commission.